



EMPLOYMENT APPLICATION

Personal Information

First Name:_____ Last Name:_____

Address:_____ City, State, Zip:_____

Home Phone:_____ Cell Phone:_____

Are you at least 18 years old? ☐ Yes ☐ No

Can you provide verification of your legal right to work in the U.S.? ☐ Yes ☐ No

We only hire applicants aged 16 and older. Do you meet this requirement? ☐ Yes ☐ No

Availability

If hired, how long do you intend to work for us? ☐ 0-6 months ☐ 6 months-1 year ☐ 1-2 years ☐ > 2 years

Position applying for: 1st choice_____ 2nd choice_____

Total available work hours per week:_____ Date you can start:_____

Weekly Availability—please indicate the hours you are available to work each day:

	MON	TUE	WED	THU	FRI	SAT	SUN
FROM							
TO							

Education

High School:_____

Current Grade? ☐ 9 ☐ 10 ☐ 11 ☐ 12 Graduated? ☐ Yes ☐ No

College:_____ Degree Earned:_____

Rate Yourself

1 = I'm terrible **2** = I'm OK **3** = I'm pretty good **4** = Yeah, that's me! **5** = I'm-the-bomb.com

_____ **Hospitality** (*You're naturally friendly and guest-service oriented*).

_____ **Energy Level** (*You have a high level of enthusiasm, self-motivation, and sense of urgency*).

_____ **Dependability** (*Others can depend on you to be punctual, dependable, and self-disciplined*).

_____ **Communication Skills** (*You are a great listener, and you communicate well with others*).

_____ **Personal Pride** (*Your appearance, hygiene, and achievement are impeccable*).

_____ **Teamwork** (*You work well with others in a team environment*).

Work History

Starting with your most recent job, list present and past employment.

Company Name	Dates Employed	Position Title	Starting Salary	Ending Salary	Reason for Leaving

What Would Others Say About You?

Please provide the names, addresses, and telephone numbers for 3 people whom we can contact for references.

Name	Address	City, State, Zip	Phone (include area code)	Occupation

More About You:

Tell us about a time that you personally gave great guest service.

Why do you want to work for us?_____

Why should we hire you?_____

Have you ever been convicted of a felony? ☐ Yes ☐ No

Do you have reliable transportation to get to work? ☐ Yes ☐ No

APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW

Information provided and statements made as part of this application may be grounds for not employing you or for dismissing you after you begin work. All information provided and statements made are subject to verification.

1. Any acceptance of employment will be predicated upon the truthfulness of the written or verbal statements contained within this application and pre-employment process. I hereby authorize Jake's Unlimited, or its affiliates, to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment. I further authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. I understand that should my employer find that any statement I have made is not truthful, any job offer extended to me will be withdrawn and if employed, I may be subject to dismissal.
2. I authorize Jake's Unlimited to confirm all the information contained in this application.
3. I understand this application is not to be construed or interpreted as a guarantee for employment for a specific time. I further understand that my employment with the organization does not constitute any form of contract, implied or expressed, and such employment will be terminable at will either by me or by Jake's Unlimited, with or without cause of advance notice.
4. I grant Jake's Unlimited approval, after my termination of employment to release information which it may deem appropriate regarding my employment with or termination from the organization to anyone who has a reasonable basis for making such inquiry. So long as the information disclosed is not known by the organization to be inaccurate, the organization shall not incur legal liability of any nature in connection with the furnishing of such information. I release all parties and person from any and all liability for any damages that may result from furnishing information related to this application to employer (or prospective employer) as well as form use of disclosure of such by employer (or prospective employer) or any of its agents, employees, or representatives.
5. I understand that as part of my application for employment, I may be required to submit to a physical examination and/or a drug screening.
6. I acknowledge that I have read all of the above statements and that I understand them.

Signature of Applicant

Date

Jake's Unlimited is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, national origin, color, age, sex, sexual orientation, religion, marital status, ancestry, disability medical condition, veteran status, HIV or AIDS status, and any other characteristic protected by applicable law. Consistent with the Americans with Disabilities Act, applicant may request accommodation needed to participate in the application process.